# AS PER THE BUILDING INSPECTOR:

ALL ITEMS REQUIRED FOR PERMIT PROCESS

MUST BE INCLUDED OR APPLICATION

WILL NOT BE

ACCEPTED

(no exceptions)

ANY QUESTIONS PLEASE CALL THE BUILDING INSPECTOR @ (845) 831-7800 ext 3321.



# TOWN OF FISHKILL

#### OFFICE OF MUNICIPAL DEVELOPMENT

807 Route 52, Fishkill, New York 12524-3110 website: www.fishkill-ny.gov

(845) 831-7800 ext. 3322 Fax:(845) 831-3256



# ABOVE GROUND OR INGROUND SWIMMING POOL BUILDING PERMIT PACKAGE

- 1. **CONSTRUCTION DRAWINGS**-. Submit the manufacturers' installation instructions for the pool. Indicate the size and depth of the pool.
- LOCATION PLAN- A location plan or stamped survey of the property showing the location of the swimming pool and
  indicating the proper setbacks from the property lines in conformance with The Town of Fishkill Zoning Ordinance. Show
  water and sewer line. See attached samples.
- 3. A DECK CONSTRUCTION WITH POOL
- Need to submit two (2) drawings of the proposed deck or porch. A complete top view and a side section view, showing all structural members, their size and spacing. Include stairs, platform details, fastening methods, spacing between supports and all elevations.
- Add to the plan or survey of the property the location of the deck on the pool and indicate the proper setbacks from the property line to the deck in conformance with the Town of Fishkill Zoning Ordinance
- 4. **WORKERS' COMPENSATION and CERTIFICATE OF LIABILITY** Proof of insurance must be submitted from the contractor and/or homeowner at the time of the application.
- Contractors MUST submit Certificate of Liability naming Town of Fishkill or homeowner of project as Certificate Holder.
- Contractors **MUST** submit Certificate of Workers Compensation (not acceptable on Accord forms) or Affidavit in lieu thereof---signed and stamped by Workers Compensation Board.
- Homeowners doing their own projects MUST fill out form BP-1 (included in packet) and have notarized.
- 5. If contractor is applicant, the contractor **MUST** provide a letter from the homeowner authorizing him to file for Building Permit.
- 6. All applications MUST be complete before review by a Building Inspector.

BE ADVISED THAT POOLS ARE NOT TO BE USED UNTIL FINAL INSPECTION IS COMPLETE AND C.C. IS ISSUED

#### **BUILDING PERMIT APPLICATION**

Application/Permit #		_		

#### TOWN OF FISHKILL, COUNTY OF DUTCHESS, NEW YORK

The undersigned hereby applies for a permit to completely perform work in accordance with the description, plans, specifications and/or professionally prepared design standards and such conditions as may be indicated on the permit. The permit must be filled out completely and often requires the previous approvals of other agencies which must be included with the application. All provisions of the Town of Fishkill, local law and all other appropriate rules and regulations shall apply. The permit does not constitute authority to perform work in violation of any

federal, state or local laws.	to perform work in violation of any								
APPLICANT:									
ADDRESS:	PHONE:								
OWNER:									
ADDRESS:	PHONE:								
BUILDER:									
ADDRESS:	PHONE:								
BUILDING SITE LOCATION:									
	(Road: Town, County, State or Private)								
TAX GRID NUMBER: #06	-								
PROJECT:									
(Check all that apply.) [ ] Construction of New Building	[ ] Pool - Above Ground: size								
Demolition	[ ] Pool - Above Ground: size								
[ ] Factory Manufactured Home [ ] Conversion - Change in Use/Occupancy	[ ] Garage, Attached [ ] Garage, Detached [ ] Noncommercial Storage Building (shed)								
[ ] Alteration									
[ ] Addition to Existing Building [ ] Repair to Existing Structure	[ ] Deck/Porch [ ] Solid Fuel Heating Device (woodstove, pellet stove, fireplace)								
[ ] Installation/Replacement of Equipment and Systems	[ ] Sign								
[ ] Installation/Extension of Electrical Systems	[ ] Other:								
Size of Structure (dimensions):									
	Number of Dwelling Units:								
	Finished Basement?								
ZONING DISTRICT:	Fire District:								
Proposed Setback Minimums: Distance of structure from Front Line: Re	ar Line: Left Side: Right Side:								
	Lot Area (acres):								
[ ] Planning Approval - Site Plan, Special Use, etc. [ ] Town Variance (attach ZBA resolution) [ ] State Variance (attach Board of Review resolution) [ ] Driveway Permit - Town, County, State DOT [ ] Water/Sewer District Approvals [ ] Wetland [ ] Flood Plain	<ul> <li>[ ] SAN 34 Form - Dept. of Health Approval</li> <li>[ ] Manufactured Home: Stamped and Signed Plans</li> <li>[ ] Trusses: Stamped and Signed Plans</li> <li>[ ] Energy Code Compliance Sheet</li> <li>[ ] Electrical Inspection Agency: Application Filed</li> <li>[ ] Attached Plot Plan or Survey</li> <li>[ ] INSURANCE / WORKERS COMPENSATION         ESTIMATED COST OF PROJECT:</li> </ul>								
Zoning Dept. Use:	Bldg. Dept. Use:								
[ ] FEE: Deposit: Ba	alance: Total:								
inspections to be made by the Building and Zoning Department of the professional to contact the Building Department and supervise, certify	nereby consents by the execution of this application to all necessary ne Town of Fishkill. It is the responsibility of the applicant and design all work changed from the original plans to be appropriately recorded and Building Inspector/Zoning Administrator to enter premises for purposes of								

All inspections are listed on Building Permit.

All applications MUST be complete before review by an Inspector.

#### MINIMUM 72 HOURS FOR PERMIT TO BE ISSUED

LOCATION PLAN			Applicat	ion/Peri	mit #			_		
TOWN OF FISHKILL, COUNTY		NEW YORK								
APPLICANT (owner of premises LOCATION OF PROPOSED WORK:										
TAX GRID NUMBER: #06										
INTERIOR LOT:	CORNER LOT:		ZONING	3 DISTE	RICT:					
A SITE PLAN OR PLOT	PLAN NOTING AI	LL SITE FEA	TURES MAY	BE SU	BSTIT	UTED	FOR 1	THIS F	ORM	
Side Y  ←	ardft.	<u></u>	Rear Yard ft.	ide Yaro	<u></u>	ft.	\	MARK I	NORTH	/ - \

Nearest Street ft.

**IMPORTANT NOTE:** 

Street Name: \_\_\_\_\_

**Nearest Street** 

Frontage \_\_\_\_ft.

The applicant is responsible for accuracy in dimensions shown above.
INDICATE LOCATION OF WELL AND SEWAGE SYSTEM
AND THE DISTANCE OF EACH FROM STRUCTURE

#### WORKERS COMPENSATION AND DISABILITY INSURANCE REQUIREMENTS

TOWN OF FISHKILL, COUNTY OF DUTCHESS, NEW YORK

New York State law requires an applicant for a Building Permit to submit proof of Workers Compensation Insurance and proof of Disability Insurance. This proof must be on the following forms:

**For Workers Compensation** 

C-105.2 U-26.3 SI-12 GSI-105.2

For Disability
DB-120.1
DB-155

ONLY THE ABOVE FORMS ARE ACCEPTABLE. BE ADVISED THAT "ACORD" FORMS ARE NOT ACCEPTABLE AS PROOF OF WORKERS COMPENSATION OR DISABILITY COVERAGE.

You can get the proper forms from your insurance company.

If you are a homeowner doing your own work on your own house, you may be eligible for exemption from the above requirements. Please ask us for a homeowner's exemption form.

If you are a business of one or two persons, with no full-time employees, you may be eligible for exemption from the above requirements. Please acquire form #C-105.21 from your local office of the Workers Compensation Board.

## Affidavit of Exemption to Show Specific Proof of Workers' Compensation Insurance Coverage for a 1, 2, 3 or 4 Family, Owner-occupied Residence

\*\*This form cannot be used to waive the workers' compensation rights or obligations of any party.\*\*

Under penalty of perjury, I certify that I am the owner of the 1, 2, 3 or 4 family, owner-occupied residence (including condominiums) listed on the building permit that I am applying for, and I am not required to show specific proof of workers' compensation insurance coverage for such residence because (please check the appropriate box):

[I am performing all the work for which the building permit was issued.]

	I am performing all the work for which the building permit was issued.					
	I am not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping me perform such work.					
	I have a homeowner's insurance policy that is currently in effect and covers the property listed on the attached building permit AND am hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for which the building permit was issued.					
♦ a fi b	ree to either: acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if I need to hire or pay individuals a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit, or if appropriate, file a WC/DB-100 exemption form; OR					
( v c	have the general contractor, performing the work on the 1, 2, 3 or 4 family, <b>owner-occupied</b> residence including condominiums) listed on the building permit that I am applying for, provide appropriate proof of workers' compensation coverage or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if the project takes a total of 40 hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit.					
	(Signature of Homeowner) (Date Signed)					
	Home Telephone Number					
	Address that requires the building permit:  (County Clark or Notary Public)					

Once notarized, this Form BP-1 serves as an exemption for both workers' compensation and disability benefits insurance coverage.

#### LIST OF ELECTRICAL INSPECTION AGENCIES

#### **Commonwealth Electrical Inspection Service, Inc.**

CEIS Inc., 176 Doe Run Road, Manheim, PA 17545

(800)801-0309 Fax: (315)736-0461

http://www.codeservices.net/ Local Inspector(s):

Ron Henry (845) 541-1871 (voicemail 24/7) (845)562-8429 Office and Fax

2 Mallard Drive, Newburgh, NY 12550

#### **Z3CONSULTANTS**

19 Fowler Avenue, Poughkeepsie, NY 12603 (845) 471-9370 Gary Beck, Jim Greaves www.Z3Consultants.com

#### Atlantic-Inland, Inc.

997 McLean Road, Cortland, NY 13045 (845)876-8794 or (800)758-4340 <a href="http://www.atlanticinland.com">http://www.atlanticinland.com</a> William Jacox (845)876-8794 12 Ackert Hook Rd., Rhinebeck, NY 12572

#### **New York Board of Fire Underwriters**

111 Washington Ave., Albany, NY 12210 (518)463-2122 or (800)356-2556 Fax: (518)463-8332 <a href="http://www.nybfu.org/electricalbureau.htm">http://www.nybfu.org/electricalbureau.htm</a>
Pat Decina (845)855-7224

#### Middle Department Inspection Agency, Inc.

142 Troy-Schenectady Rd., Watervliet, NY 12189 (518)273-0861 or (800)873-6342 Fax: (518)273-1202 <a href="http://www.mdia.net/">http://www.mdia.net/</a>
David J. Williams (800)479-4504

#### **Tri-State Inspection Agency**

PO Box 1034, Warwick, NY 10990 (845)986-6514 or (800)847-6264 Fax: (845)986-0535 9AM to 6PM Local Inspector(s):

Lou Ambrosia (845)986-6514 9AM to 6PM, Mike Gromwaldt (845) 223-6793 Bob Stumbo (845) 656-9693, Nick DiFusco (914) 438-6776

#### **New York Electrical Inspections**

PO Box 384, Amenia, NY 12501 (845)373-7308 Fax: (845)373-7309

#### New York Electrical Inspection Services, Inc.

54 North Central Avenue Elmsford, NY 10523 (914) 347-4390 Fax: (914) 347-4394

#### The Inspector, LLC

7063 State Route 374, Chateaugay, NY 12920-0000 (518) 497-9918

#### \*\*\*IMPORTANT\*\*\*

All new electrical work requires inspection(s) by one of the approved electrical Inspection agencies listed above. Connection of electrical work without proper Inspection is a violation of the Code of the Town of Fishkill and subject to fines.

#### §RAG105 BARRIER REQUIREMENTS

**SRAG105.1** Application. The provisions of this chapter shall control the design of barriers for residential swimming pools, spas and hot tubs. These design controls are intended to provide protection against potential drownings and near-drownings by restricting access to swimming pools, spas and hot tubs.

**§RAG105.2** Outdoor swimming pool. An outdoor swimming pool, including an in-ground, aboveground or on-ground pool, hot tub or spa shall be provided with a barrier which shall comply with the following:

- 1. The top of the barrier shall be at least 48 inches (1219 mm) above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an aboveground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm).
- 2. Openings in the barrier shall not allow passage of a 4-inch-diameter (102 mm) sphere.
- 3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.
- 4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed 1.75 inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
- 5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches(102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
- 6. Maximum mesh size for chain link fences shall be a 2.25-inch (32 mm) square unless the fence is provided with slats fastened at the top or the bottom which reduce the openings to not more than 1.75 inches (44 mm).
- 7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than 1.75 inches(44 mm).
- 8. Access gates shall comply with the requirements of §RAG105.2, Items 1 through 7, and shall be securely locked with a key, combination or other child-proof lock sufficient to prevent access to the swimming pool through such gate when the swimming pool is not in use or supervised. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:
  - 8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate, and 8.2. The gate and barrier shall have no opening greater than 0.5 inch (12.7 mm) within 18 inches (457 mm) of the release mechanism.
- 9. Where a wall of a dwelling serves as part of the barrier one of the following conditions shall be met:
  - 9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F1346; or 9.2. All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as touchpad or switch, to temporarily deactivate the alarm for a single opening. Such deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or
  - 9.3. Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body, shall be acceptable so long as the degree of protection afforded is not less than the protection afforded by Item 9.1 or 9.2 described above.
- 10. Where an aboveground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps, then:
- 10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access, or 10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of §RAG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.

### TOWN OF FISHKILL

OFFICE OF MUNICIPAL DEVELOPMENT





<u>Section 1228.2</u> of <u>Part 1228</u> contains provisions relating to **POOL ALARMS**. In general, section 1228.2 requires the installation of pool alarms in all swimming pools constructed, installed or substantially modified after December 14, 2006. Exemptions are provided for certain spas and hot tubs and for certain swimming pools equipped with automatic safety covers.

Section 1228.4 of Part 1228 contains provisions relating to **TEMPORARY SWIMMING POOL ENCLOSURES**. In general, section 1228.4 requires swimming pools to be enclosed by a temporary enclosure during construction of the pool, and requires the temporary enclosure to be replaced by a permanent enclosure, which complies with all applicable code provisions, within 90 days of issuance of the permit or commencement of construction.

#### **Section 1228.4**

- (d) **PERMANENT ENCLOSURES**. A temporary swimming pool enclosure described in subdivision (c) of this section shall be replaced by a complying permanent enclosure. The installation or construction of the complying permanent enclosure must be completed within ninety days after the later of
- (1) the date of issuance of the building permit for the installation or the construction of the swimming pool or
- (2) the date of commencement of the installation or construction of the swimming pool;

#### **Swimming Pool Alarms**

\*\* Special Notice \*\*

First, in order to meet the code, a pool alarm must be classified to reference standard ASTM 2208, entitled *Standard Specification for Pool Alarms*.\*\* If this is not indicated on the unit itself, the manufacturer should provide the proper documentation for that particular unit.

Next, a pool alarm must be capable of detecting entry into the water at any point on the surface of the swimming pool. Most pool alarms have a maximum pool coverage area, as stated in the manufacturer's literature. If necessary to provide detection capability at every point on the surface of the swimming pool, more than one pool alarm should be installed. However, some pool alarm manufacturers specify a maximum number of their alarms that may be "tied together" in a single pool, and any such limitation must be observed. In addition, in the case of larger and/or irregularly shaped pools, it may be impossible to obtain the required complete surface area coverage using typical "residential" pool alarms, even if two or more such alarms are installed. Therefore, in the case of a larger and/or irregularly shaped pool, a more sophisticated pool alarm system, such as a sonar-type system, may be required.

The Department of State has received some information that suggests that some pools are being equipped with alarm systems that do not satisfy the applicable requirements. One manufacturer has noted that its residential alarm, which is designed specifically for pools no larger than twenty (20) feet by fifty (50) feet, has been installed in large commercial pools.

Code Officials should verify that the pool alarm system provides the required complete surface area coverage. A "residential" type pool alarm should be used only if it is capable of providing the required complete surface area coverage. If a "residential" type pool alarm is used, the Code Official should verify that the pool is within the size and regularity limits specified by the alarm manufacturer. If multiple "residential" type pool alarms are used, the Code Official should verify that the number of alarms installed does not exceed the limit specified by the alarm manufacturer and that the alarms are positioned in a manner that provides complete surface area coverage.

For more information on pools and pool regulations in New York State, please visit the Department of State, Division of Code Enforcement and Administration website at: http://www.dos.state.ny.us/code/pools.htm

\* Title 19 NYCRR Parts 1220, 1221 and 1228

<sup>\*\*</sup> Either the version of ASTM F2208 adopted in 2002 and editorially corrected in June 2005, or the version of ASTM F2208 adopted in 2007, is acceptable.

# <u>ABBREVIATED SUMMARY OF PERMIT FEES – RESIDENTIAL</u> TOWN OF FISHKILL, COUNTY OF DUTCHESS, NEW YORK

RESIDENTIAL BUILDING PERMITS	
Minimum Fee (or minimum fee required to submit an application):  See miscellaneous fees for retroactive work, electrical only work, etc.	\$ 75.00
New Home Construction (per \$1000 of estimated construction cost less land value):	\$ 12.00/\$1K
Additions:	0.40/sq.ft.
New finished areas including, but not limited to, living areas, kitchens,	·
bathrooms, bedrooms, closets, etc.  Interior Alterations:	0.30/sq.ft.
Existing finished areas including, but not limited to, living areas, kitchens, bathrooms, bedrooms, closets, etc.	0.30/sq.n.
Garages:	
Attached:	0.40/sq.ft.
Detached:	0.40/sq.ft.
Storage Buildings (sheds): Up to 400 square feet:	\$75.00
op to 400 square reet.	Ψ/3.00
Decks/Porches/Patios:	
Open or with roof cover only:	0.30/sq.ft.
Enclosed:	0.40/sq.ft.
Patios (impervious or associated with a pool):	0.20/sq.ft.
Plumbing installations (alterations not included):  Kitchens:	20.00 each
Half bath (two fixtures):	20.00 cach
Full bath (three fixtures):	20.00 each
Future rough-in:	10.00 each
Pools:	
Above ground (deck, platform or patio not included):	75.00 each
In ground (deck, platform or patio not included):  Conversions:	75.00 each
Extended one-family use (alterations not included):	125.00 each
Accessory apartment use (alterations not included):	125.00 each
Heating Equipment (Furnaces, Boilers, Woodstoves, Pellet Stoves, Fireplaces, etc.):	
New installations (alterations not included):	50.00 each
Replacements (alterations not included):	50.00 each
MISCELLANEOUS FEES – RESIDENTIAL	
Retroactive Work (in additional to above fees for each occurrence):	\$250.00 PLUS
	% of the Cost of construction amendme
Building Permit for work commenced or completed	
prior to approval of such Building Permit or amendment.	
Electrical Work Only:	\$50.00 each
Temporary Construction/Office Trailer (requires Planning approval):	125.00/year
Sign - New Construction/Installation/Electric - (separate Zoning Permit is also required): Re-inspection Fee (for re-scheduling of inspections, assessed at the discretion of the Build	150.00 each ing Inspector): 50.00 each
Municipal Files Searches (transcript of records only):	175.00 each
Additional fee for an on-site verification inspection:	175.00 each
Land Development Permit (Chapter 78):	100.00 each
(Fee applies only to applications that are not connected to site plan,	100.00 each
subdivision, special use permit or building permit applications.)	
Top Soil and Excavation Permit (Chapter 128-5A):	100.00 each
(Fee applies only to applications that are covered under Chapter 128-5A.)	
Landscaping or Driveway Bond - administration fee (nonrefundable - notes 4 & 5):	\$ 100.00
(Bond amount shall be equal to cost of seeding or paving.)	
Building and/or Structural Demolition:  Minimum Foo (includes work covering up to and including 250 square foot):	\$ 30.00
Minimum Fee (includes work covering up to and including 250 square feet):  Add to minimum fee for each square foot, or fraction thereof, exceeding 250 square fee	·
Add to minimum too for each equate foot, of fraction thereof, exceeding 200 square for	0.10/3q.it.